

The Frewsburg Central School Board of Education met on Thursday, February 8, 2018 in the MS/HS Multi-Purpose Room at 6:30 p.m.

Present were:

**BOARD MEMBERS:** Larry Lodestro, John Spacht, Chad Chitester, Thomas Fenton, Randall Wiltsie, Jason Ruhlman

**BOARD MEMBERS ABSENT:** Polly Hanson entered at 6:47 PM

**ADMINISTRATORS:** Shelly M. O'Boyle, Superintendent  
William Caldwell, MS/HS Principal  
Ann Morrison, RHJ Principal  
Danielle Patti, Assistant Superintendent for Curriculum and Instruction, Director of Special Education

**DISTRICT CLERK/ BOARD CLERK:**  
Laura Greenwood

**FACULTY ASSOCIATION:**

**OTHERS:** Jordan Patterson (Post Journal), H.S. Student, Rob Lingenfelter, Mrs. Vitello, Tami McKotch

1. **Call to Order:**

Board President calls meeting to order. Board President leads the Pledge of Allegiance.

2. **Public Statements, Presentations, Questions:**

Rob Lingenfelter, Mrs. Vitello: Mural Presentation- Power Point

3. **Educational Issues:**

4. **Old Business:**

5. **Action Items:**

**5.1 MINUTES:**

**Attachment 5.1**

Motion made by Larry Lodestro and seconded by Thomas Fenton, that the minutes of the regular Board Meeting of 1/11/18 be approved as submitted. Motion unanimously carried.

**5.2 TREASURERS REPORT:**

**Attachment 5.2**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that the Treasurers Report be approved as submitted. Motion unanimously carried.

**5.3 PERSONNEL:**

**5.3.1 Resignations/Retirements/Leaves of Absence:**

**A. NON-INSTRUCTIONAL:**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that the resignation of Jolynn Rasmussen, full time cleaner, be accepted effective January 28, 2018. Motion unanimously carried.

**B. INSTRUCTIONAL:**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, Nicholas Babcock be granted an unpaid leave of absence in accordance with Article XXIV, Section C of the FFA Collective Bargaining Agreement for a period of 5 days (after the use of 5 personal days), effective February 5, 2018. Motion unanimously carried.

**C. NON-INSTRUCTIONAL:**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that the resignation of Ronald Lemon, resigning from the mid-day UPK bus run only, be accepted effective date February 2, 2018. Motion unanimously carried.

**5.3.2 Appointments:**

**A. INSTRUCTIONAL: None**

**B. SUBSTITUTES:**

**Attachment 5.3.2-B**

Motion made by John Spacht and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, the following substitute appointments shall be made:  
Motion unanimously carried.

Substitute bus drivers;

Janice Ellis  
Bryan Whittaker

Drivers must comply with all rules and regulations pertaining to licensing and driving a school bus.

Substitute Monitor;

Nicole Conklin (cafeteria)

**C. EXTRA-CURRICULAR: Attachment 5.3.2-C**

Motion made by John Spacht and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, the following Extra- Curricular appointments shall be made:

6 ayes, 1 abstention, motion carried.

		STEP	
*Jennifer Swanson	Assistant Track Coach	A	\$1500.00
Carrie Yost	Modified Boys Scorekeeper Home/Away		\$30 per game plus \$13 if 2 games in 1 day

\*Must have CPR, First Aid, AED and Temporary Coaching License.

**D. NON-INSTRUCTIONAL: Attachment 5.3.2-D**

Motion made by John Spacht and seconded by Randall Wiltsie, upon the recommendation of the Superintendent, Jolynn Rasmussen, who is to serve as Working Supervisor, is hereby appointed to a 1 year probationary period. The probationary period commences on January 29, 2018 and extends through January 28, 2019. The hourly rate shall be \$20.69 plus \$0.60 per hour shift differential plus longevity. Motion unanimously carried.

Motion made by John Spacht and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, Alexander DiMaio, who is to serve as a part time (3.9 hours per day, 10 month student calendar ) Utility Worker, is hereby appointed to a one (1) year probationary period. The probationary period commences on January 30, 2018 and extends through January 29, 2019. The hourly rate shall be \$10.70 per hour. Motion unanimously carried.

Motion made by John Spacht and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, Paul Sweat, who is to serve as a part time (3.9 hours per day, 10 month student calendar ) Utility Worker, is hereby appointed to a one (1) year probationary period. The probationary period commences on February 5, 2018 and extends through February 4, 2019. The hourly rate shall be \$10.40 per hour. Motion unanimously carried.

**5.4 CSE**

**Attachment 5.4**

Motion made by Thomas Fenton and seconded by Larry Lodestro to approve the additional recommendations of CSE Committee for special class placements for the 2017-18 school year. Motion unanimously carried.

**5.5 DISTRICT WIDE SAFETY PLAN**

**Attachment 5.5**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, to adopt the updated Frewsburg Central School District Wide Safety Plan. Motion unanimously carried.

**5.6 USE OF BOARD OF ELECTIONS MACHINES AND MATERIALS**

Motion made by Larry Lodestro and seconded by Chad Chitester to adopt the following resolution. Motion unanimously carried.

**WHEREAS**, the District must provide and use voting machines and systems which comply with New York Election Law Section 7-202 and related statutes and

**WHEREAS**, the District does not currently own any such voting machine nor elated system; and

**WHEREAS**, the Chautauqua County Board of Elections owns such machines, related materials and systems and has access to staff and individuals trained and proficient in t heir use; and

**WHEREAS**, the Chautauqua County Board of Elections expressed a willingness to provide the District with access to such machines, systems and individuals for use in District votes; and

**WHEREAS**, the District wishes to engage the services of the County Board of elections to allow the District use of and access to such machines, systems and individuals in District votes;

**NOW, THEREFORE**, after due consideration, the Board of Education HEREBY RESOLVES and authorizes the District and the District Clerk to engage for a fee the services of the County Board of Elections for the use of such optical scanning voting machines, materials and systems and access to qualified individuals and services of the Chautauqua County Board of Elections for the District’s 2018 Annual Budget Vote and School Board Election and any other vote to be put before the District’s voters during the 2018-19 academic year;

**AND, THEREFORE BE IT FURTHER RESOLVED**, this Resolution shall take effect immediately upon its adoption.

**5.7 BOARD DOCS**

Motion made by Larry Lodestro and seconded by Randall Wiltsie to authorize the district to convert from the current PDF Board Agenda system to Board Docs starting the 2018-2019 school year. Board Docs is comprehensive agenda management software that will provide the District Clerk the ability to attach and review support documentation in a concise manner and it also provides a web based platform for the public to view agendas, attachments, minutes and board policies in a user friendly manner. Motion unanimously carried.

**5.8 CCSBA EXECUTIVE COMMITTEE NOMINATIONS**

**Attachment 5.8**

Nomination of 2 CCSBA Executive Committee Members from eligible districts.

Motion made by John Spacht and seconded by Polly Hanson, to nominate Larry Lodestro for the CCSBA Executive Committee. Motion carried.

**5.9 CCSBA BYLAW AND CONSTITUTION AMENDMENTS**

**Attachment 5.9**

Motion made by Randall Wiltsie and seconded by Polly Hanson, to allow the proposed changes to the CCSBA Constitution and Bylaws. Motion unanimously carried.

**5.10 2018-2019 DISTRICT CALENDAR**

**Attachment 5.10**

Motion made by Polly Hanson and seconded by John Spacht, to approve the 2018-2019 District Calendar. Motion unanimously carried.

**5.11 RECYCLING**

**Attachment 5.11**

Motion made by Randall Wiltsie and seconded by Larry Lodestro to allow the Technology Department to recycle the computer equipment items listed on attachment 5.11. Motion unanimously carried.

**6. WARRANT REPORTS (PAYMENT OF BILLS):**

**Attachment 6**

**7. DISTRICT GOALS/GOAL UPDATES/GOOD NEWS:**

-RHJ Principal, Ann Morrison reported that the standard report card update is just about totally finished and she is proud to say that they are ahead of schedule.

Mrs. Morrison wanted to send along a thank you to Jolynn Rasmussen and Paul Sweat for doing a wonderful job cleaning at RHJ. There have been a lot of ill

teachers and students and the cleaning staff has been deep cleaning and keeping up on sanitization.

-MS/HS Principal, William Caldwell reported that January Regents week went well and we had a lot of successful students.

Mr. Caldwell announced that the current week happens to be Winter Spirit Week, which will be followed by a high school semi-formal dance on Saturday. There will also be a middle school winter dance on Friday and a Father Daughter dance on Saturday.

Mr. Caldwell aired that he, Mrs. O'Boyle, along with many coaches, and students are working on a coach's handbook. He said that they have all been working hard to put together a useful handbook.

**8. INFORMATIONAL ITEMS:**

- |            |                                          |                       |
|------------|------------------------------------------|-----------------------|
| <b>8.1</b> | Revenue Status Report                    | <b>Attachment 8.1</b> |
| <b>8.2</b> | Appropriation Status Report              | <b>Attachment 8.2</b> |
| <b>8.3</b> | Budget Transfer Report                   | <b>None</b>           |
| <b>8.4</b> | First reading of the following policies; | <b>Attachment 8.4</b> |

Motion made by Polly Hanson and seconded by Randall Wiltsie to waive the second reading of the following and adopt listed policies. Motion unanimously carried.

- # 7550 Dignity for all Students
- # 7551 Sexual Harassment of Students
- # 7553 Hazing of Students
- # 7560 Notification of Sex Offenders
- # 7570 Supervision of Students
- # 7610 Special Education: District Plan
- # 7612 Grouping by Similarity of Needs
- # 7613 The Role of the Board in Implementing a Student's Individualized Education Program
- # 7614 Preschool Special Education Program
- # 7615 Least Restrictive Environment
- # 7616 Pre-referral Intervention Strategies
- # 7617 Declassification of Students with Disabilities
- # 7620 Students with Disabilities participating in District Programs
- # 7621 Section 504 of the Rehabilitation Act of 1973
- # 7630 Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE)

- # 7640 Student Individualized Education Program (IEP):  
Development and Provision
- # 7641 Transition Services
- # 7642 Extended School Year Services and/or programs
- # 7643 Transfer Students with Disabilities
- # 7650 Identification and Register of Children with Disabilities (Child FIND)
- # 7660 Parent Involvement for Children with Disabilities
- # 7670 Due Process complaints: Selection and Board Appointment of Impartial  
Hearing Officers
- # 7680 Independent Educational Evaluations
- # 7690 Special Education Mediation

**Coming Attractions:**

**Thursday, March 8, 2018– 5:15 PM** – MS/HS Multi-Purpose Room-Prior to Board Meeting – Budget Workshop

**Thursday, March 8, 2018 – 6:30 PM** – MS/HS Multi-Purpose Room – Board of Education Meeting.

**Thursday, April 12, 2018-** BOCES Annual Meeting- Location TBD

**Thursday, April 12, 2018- 6:30 PM** – MS/HS Multi-Purpose Room – Board of Education Meeting.

**Tuesday, April 17, 2018-** BOCES Component Vote Date

**Addendum**

**5. Action Items:**

**5.3 PERSONNEL:**

**5.3.1 Resignations:**

**A. NON-INSTRUCTIONAL:**

Motion made by Larry Lodestro and seconded by Thomas Fenton, that the resignation for the purposes of retirement of Floyd Michael Garfield, Transportation Supervisor, effective May 4, 2018 be accepted with regret. Motion unanimously carried.

Motion made by Larry Lodestro and seconded by Thomas Fenton, that Susan Leonard be granted an unpaid leave of absence in accordance with Article VI,

Section 2 of the FUSE Contract for the period commencing on February 6, 2018 and return pending doctor's release to return to work date. Motion unanimously carried.

**5.3.2 Appointments:**

**A. INSTRUCTIONAL:** None

**B. SUBSTITUTES:**

Motion made by Thomas Fenton and seconded by Larry Lodestro that the following substitute and extra-curricular appointments be made. Motion unanimously carried.

Laura Hale    Teacher Aide and Cafeteria

(Substitutes may only work 5 times before being fingerprinted)

**C. EXTRA-CURRICULAR:**

**Attachment 5.3.2-C**

\*Jason Ruhlman                      Unpaid Assistant for Track                      Unpaid

\*Must have CPR, First Aid, AED

**D. ADMINISTRATIVE:**

Motion made by Thomas Fenton and seconded by Larry Lodestro, that upon the recommendation of the Superintendent, Tami McKotch, who is initially certified in the School Building Leader (SBL) area, is hereby appointed to a probationary 11 month per year position in the Coordinator of Special Education tenure area for a probationary period commencing on March 12, 2018 and ending on March 11, 2022. Salary for the school year 2017 – 2018 prorated is \$68,000.00. Motion unanimously carried.

**9.    Adjournment:**

Motion made at 7:38 PM by Larry Lodestro and seconded by Thomas Fenton to close the regular meeting and enter into executive session to discuss the employment history of a specific FFA member. Motion unanimously carried. There was no action taken in executive session.

Motion made at 7:55 PM by Thomas Fenton seconded by Polly Hanson to close executive session and convene back into regular session. Motion unanimously carried.

Adjournment motion made at 7:55 PM by Polly Hanson and seconded by Thomas Fenton. Motion unanimously carried.

Respectfully Submitted  
Laura S. Greenwood, District Clerk