

The Frewsburg Central School Board of Education met on Thursday, September 14, 2017 in the Multi-Purpose Conference Room at the Middle/High School at 6:30 p.m. Present were:

BOARD MEMBERS: Thomas Fenton, Randall Wiltsie, Larry Lodestro, Polly Hanson, John Spacht

BOARD MEMBERS ABSENT : Jason Ruhlman, Chad Chitester

ADMINISTRATORS: Shelly M. O'Boyle, Superintendent  
Jerome Lee Yaw, Business Manager  
William Caldwell, MS/HS Principal  
Matthew Moore, CSE Chair  
Tiffany Frederes, MS/HS Assistant Principal  
Ann Morrison, RHJ Principal  
Danielle Patti, Assistant Superintendent for Curriculum and Instruction,  
Director of Special Education

DISTRICT CLERK/BOARD CLERK Laura Greenwood

FACULTY ASSOCIATION:

OTHERS: Paul Oyer, Daniel Gage, Caleb Terhune, Nik Sanfilippo, Drew Pownall

**1. Call to Order:**

Thomas Fenton, Board Vice President, calls meeting to order at 6:35 PM and leads the Pledge of Allegiance.

**2. Public Statements, Presentations, Questions:**

Paul Oyer of Oak Hill Road, Frewsburg, expressed a concern about Special Education students that are bussed to other schools for their educational needs, and how he feels it is difficult for some of these children to take such long bus rides each day to schools such as Pine Valley and others that are a half hour ride and sometimes more each way. Mr. Oyer asked that the District possibly look for closer programs to avoid this issue.

Mrs. O'Boyle addressed Mr. Oyer in saying that we, as a District, want to keep students as close to their home district as possible. We participate in a consortium and some programs are only offered at certain district locations, such as the PreSchool program that Mr. Oyer was referring to in Pine Valley. Mr. Moore also let Mr. Oyer know that he could meet with him anytime to discuss his concerns.

3. **Educational Issues:**

4. **Old Business:**

4.1 Mr. Caldwell will update on the status of the carved bear.

Mr. Caldwell reported that the carved bear is currently being stored in the garage. With the change to the tennis court location, the District has decided that is best to wait until that project is complete so that the placement of the bear will be agreeable and the location will be correct.

4.2 Tuition Information.

Mrs. O’Boyle discussed with the board that most surrounding districts do not have the “grandfather” rule pertaining to tuition. With some discussion, the Board of Education was content with their decision that was made at the August 2017 meeting, to raise the tuition to \$2000.00 per student and eliminating the grandfather rule.

Board President Chad Chitester entered at 6:44 PM and presided over the meeting.

5. **Action Items:**

**5.1 MINUTES:**

**Attachment 5.1**

Motion made by Polly Hanson that the minutes of the Regular Board Meeting of 8/10/17 be approved as submitted, seconded by Larry Lodestro; Motion unanimously carried.

**5.2 TREASURERS REPORT:**

**Attachment 5.2**

Motion made by Thomas Fenton that the Treasurers Report be approved as submitted, seconded by Randall Wiltsie; Motion unanimously carried.

August 2017

Capital Fund.....	\$4,630,277.82
Federal Funds.....	\$309,478.26
General Fund.....	\$17,547.02
Lunch Fund.....	\$14,521.86
Trust and Agency Fund.....	\$41,276.73
Student Funds.....	\$49,491.18

### **5.3 PERSONNEL:**

#### **5.3.1 Resignations/Retirements/Leaves of Absence:**

##### **A. INSTRUCTIONAL:**

Motion made by Larry Lodestro and seconded by John Spacht, that the resignation of Carmel Susan Harris 7-12 Special Education Teacher and Transition Coordinator, effective August 14, 2017, be accepted with regret. Motion unanimously carried.

##### **B. INSTRUCTIONAL:**

Motion made by Larry Lodestro and seconded by John Spacht, that the resignation of Robert Collver, 1.0 FTE (Full Time Equivalent) Teaching Family and Consumer Science, effective August 31, 2017, be accepted. Motion unanimously carried.

##### **C. NON-INSTRUCTIONAL:**

Motion made by Larry Lodestro and seconded by John Spacht, that the resignation of Robert DeWolfe, 1:1 Teacher Aide (Special Education), effective September 1, 2017, be accepted. Motion unanimously carried.

##### **D. NON-INSTRUCTIONAL:**

##### **Attachment 5.3.1-D**

Motion made by Larry Lodestro and seconded by John Spacht, that the resignation of Larry John, Cleaner II, effective August 31, 2017, be accepted. Motion unanimously carried.

##### **E. INSTRUCTIONAL, UNPAID LEAVE:**

Motion made by Larry Lodestro, and seconded by John Spacht, that upon the recommendation of the Superintendent, an unpaid leave from September 25, 2017 through September 29, 2017 (5 working days) be granted to Allison Ingrao, 8<sup>th</sup> grade Science teacher. Motion unanimously carried.

#### **5.3.2 Appointments:**

##### **A. INSTRUCTIONAL:**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, following unsuccessful, good faith attempts to secure a certified teacher in the Family and Consumer Sciences area, Robert Collver is hereby appointed as an uncertified, Long Term Regular Substitute in the area of Family and Consumer Sciences at .6 FTE (Full Time Equivalent), commencing September 1,

2017, and ending once a certified teacher has been secured or June 30, 2018, whichever comes first. Salary for school year 2017-2018 is \$23,400.00 based on a proration of Step 1. Motion unanimously carried.

**B. INSTRUCTIONAL:**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, Robert Collver who is professionally certified in the Physical Education area is hereby appointed to a .4 FTE, (Full Time Equivalent) non-probationary, part-time position in the Physical Education tenure area, commencing on September 1, 2017 and ending on June 30, 2018. Salary for school year 2017-2018 is \$17,474.00, based on a proration of Step 4, including 33 graduate hours plus Masters. This service will not be credited toward acquiring tenure. Motion unanimously carried.

**C. INSTRUCTIONAL:**

**Attachment 5.3.2-C**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, Erin Butzer, who holds professional certification in the Students with Disabilities (grades 1-6), Literacy (birth-grade 6), Students with Disabilities (grades 5-9), Generalist, and Childhood Education (grades 1-6) areas, is hereby appointed to a probationary position in the Special Education tenure area for a probationary period commencing on November 6, 2017 and ending on November 5, 2020, (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Erin Butzer shall receive a salary for school year 2017-2018 of \$49,500.00 plus 30 graduate hours (\$2010.00) plus Masters (\$975.00), for a total of \$52,485.00 based on Step 12. Motion unanimously carried

**D. INSTRUCTIONAL:**

**Attachment 5.3.2-D**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, Mary Castle, who holds permanent certification in the Special Education area, as well as the Nursery, Kindergarten & Grades 1-6, is hereby appointed to a probationary position in the Special Education tenure area for a probationary period commencing on September 11, 2017 and ending on September 10, 2021(unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section

3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Mary Castle shall receive a salary for school year 2017-2018 of \$49,500.00 plus 30 graduate hours (\$2010.00) plus Masters (\$975.00), for a total of \$52,485.00 based on Step 12. Motion unanimously carried.

**E. INSTRUCTIONAL:**

**Attachment 5.3.2-E**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, Emily Mann, who is to serve as an Occupational Therapist, Registered shall be appointed provisional effective October 2, 2017, upon the successful outcome of Chautauqua County Civil Service Examination. The annual salary for the 2017-2018 school year shall be \$42,775.00 plus 42 graduate hours (\$2814.00) plus Masters (\$975.00), for a total of \$46,564.00 based on Step 6. Motion unanimously carried.

**F. INSTRUCTIONAL:**

Motion made by Larry Lodestro and seconded by Randall Wiltsie that upon the recommendation of the Superintendent, Robert Goold, who is permanently certified, is hereby appointed to the non-probationary position of long-term substitute for the position of grades 7-12 Special Education Teacher commencing on September 5, 2017 and ending on November 3, 2017. Per-diem rate is \$200.00 per day. Motion unanimously carried.

**G. NON-INSTRUCTIONAL:**

**Attachment 5.3.2-G**

Motion made by Larry Lodestro and seconded by Randall Wiltsie that, upon the recommendation of the Superintendent, Nicole Seekins, who is to serve as a part time (3 hours per day, 10 month student calendar ) Food Service Helper, is hereby appointed to a one (1) year probationary period. The probationary period commences on September 5, 2017 and ends on September 4, 2018. The hourly rate shall be \$9.70 per hour. Motion unanimously carried.

**H. NON-INSTRUCTIONAL:**

**Attachment 5.3.2-H**

Motion made by Larry Lodestro and seconded by Randall Wiltsie that, upon the recommendation of the Superintendent, Celeste Marsh who is to serve as a part time (3.9 hours per day, 10 month school calendar) School Monitor (Cafeteria), is hereby appointed to one (1) year probationary period. The probationary period commences on

September 5, 2017 and ends on September 4, 2018. The hourly rate shall be \$9.70 per hour. Motion unanimously carried.

**I. SUBSTITUTES:** Motion made by Larry Lodestro and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, the following shall be added to the substitute list for the 2017-2018 school year:

Substitutes cannot work more than 5 times before being fingerprinted.

Joshua Nelson  
Rachel Selice  
Becky Sprague  
Katie Wissman  
Jenna Giammalvo  
Erin Fisk  
Roxanne Miller

Motion unanimously carried.

**J. MENTOR TEACHER:** **Attachment 5.3.2-J**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that Amy Caldwell be appointed as Mentor Teacher for Kyle Nelson, with an annual stipend of \$500.00. Motion unanimously carried.

**K. EXTRA-CURRICULAR:** **Attachment 5.3.2-K**

Motion made by Larry Lodestro and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, the following Extra-Curricular appointments shall be made:

Jan Parsons	Detention Hall Supervisor	\$31.00 per event
Carolyn Canon	Transition Coordinator	\$1000.00 stipend
Carl A. Johnson	Home/Hospital bound Inst.	\$31.00 per hour
Warren McDonald	Boys V. Soccer Scorekeeper	\$30.00 per game (plus \$13.00 if two games in 1 day)
Matthew Hair	Football Scoreboard Operator	\$30.00 per game (plus \$13.00 if two games in 1 day)
Sierra Beaver	Girls JV Basketball Coach	\$2375.00 Step A

Robert Collver	Girls Modified Basketball Coach	<del>\$1625.00 Step A</del> \$2375.00 Step D as per FFA Contract
Jason Ruhlman	*Assistant Coach Cross Country	Unpaid
Jason Ruhlman	*Assistant Coach JV&V G. Basketball	Unpaid

\*Must have CPR, First Aid, AED and Temporary Coaching License.

**Volunteers:**

Preston Wiltsie	Volunteer for Football 2017-2018 season	Unpaid
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Susan Leonard	Volunteer Ski Club Advisor	Unpaid
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Motion unanimously carried.

**L. LIFEGUARDS:** Motion made by Larry Lodestro and seconded by Randall Wiltsie, that upon the recommendation of the Superintendent, the following lifeguard appointments shall be made:

Anna Gifford	Head Lifeguard Friday Pool Parties	\$20.00 per hour
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Travis Gifford	Sub. Head Lifeguard Friday Pool Parties	\$20.00 per hour
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Student Lifeguards:		\$9.70 per hour
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- Tyler Ridout
- Caleb Barber
- Jacob Rhodes
- Kiah Johnson
- Danielle Gray
- Shannon Estus
- Kelsey Wolfe
- Rachel Carr
- Trent Gray
- Joshua Peterson
- Thomas Rhodes
- Rachel Moller

Motion unanimously carried.

**5.4 FUSE CONTRACT:**

Motion made by Thomas Fenton and seconded by John Spacht to approve the contract between the Frewsburg Central Board of Education and the Frewsburg United School Employees (F.U.S.E.), effective July 1, 2017-June 30, 2022. Motion unanimously carried

**5.5 CSE and CPSE:**

**Attachment 5.5**

Motion made by Randall Wiltsie and seconded by Larry Lodestro to approve the updated Impartial Hearing Officers list for the 2017-2018 year. Motion unanimously carried.

**5.6 CONTRACTS:**

**Attachment 5.6**

Motion made by Polly Hanson and seconded by Larry Lodestro to enter into updated contracts for the 2017-18 school year with the attached contractors. All present voting “Aye” and Randall Wiltsie abstaining, Motion carried.

**5.7 Trip Request:**

**Attachment 5.7**

Motion made by Thomas Fenton and seconded by Chad Chitester to approve a trip for the Marching Band to travel to Syracuse on October 28, 2017 and returning October 30, 2017. Motion unanimously carried.

**5.8 Community Lap Swim:**

Motion made by Larry Lodestro and seconded by Polly Hanson to approve a community lap swim, which will take place Mondays, Wednesdays & Fridays on days of school attendance starting September 18, 2017, from 6:00 AM- 7:00 AM. This will be for teachers, staff and members of the community and will be staffed with an adult lifeguard. Motion unanimously carried.

**6. Warrant Reports (Payment of Bills)**

**7. District Goals/Goal Updates/Good News**

- Ann Morrison reported a great start to the year at RHJ. The Pre-K is full and kids seem to be adjusting well so far.



- Tiffany Frederes also reported a good start to the year. She said she and Mr. Caldwell have been holding class meetings and everyone is adjusting to the new schedule.
- William Caldwell Said that the taping of the Open House video will be Friday. This will be shown at Open house on September 21. We will have our home, Homecoming football game this Friday, September 15<sup>th</sup>. Crown our Homecoming King and Queen and seniors will be recognized before the game.
- Matt Moore was happy to report that we have two new Special Education teachers, Mary Castle, who started 9/11/17 and Erin Butzer who will start on 11/2/2017.

## **8. Informational Items**

- |            |                                                                                                                   |                       |
|------------|-------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>8.1</b> | Revenue Status Report                                                                                             | <b>Attachment 8.1</b> |
| <b>8.2</b> | Budget Status Report.                                                                                             | <b>Attachment 8.2</b> |
| <b>8.3</b> | Budget Transfer Report                                                                                            | <b>Attachment 8.3</b> |
| <b>8.4</b> | Opening Day Enrollment                                                                                            | <b>Attachment 8.4</b> |
| <b>8.5</b> | Chorus/Omega Group to take a trip to Shea’s Theatre, Buffalo to see The Lion King on Thursday, December 21, 2017. |                       |

### **Coming Attractions:**

**Wednesday, September 20, 2017-** CCSBA Meeting, Webb’s Captain’s Table, Mayville; “The Changing Landscape for Public Boards in New York” Presented By: Timothy G. Kremer, Executive Director, NYSSBA.

**Thursday, October 12, 2017 – 6:30 p.m. – MS/HS Multi-Purpose Conference Room – Board of Education Meeting.**

**October 12 – 14, 2017 – NYSSBA – 98<sup>th</sup> Annual Convention & Education Expo, Lake Placid (If planning to attend, please let Laura know ASAP.)**

## **AGENDA ADDENDUM**

### **5. Action Items**

#### **5.3 PERSONNEL**

### **5.3.2 Appointments:**

**M. LIFEGUARDS:** Motion made by Randall Wiltsie and seconded by Larry Lodestro, that upon the recommendation of the Superintendent, the following lifeguard appointments shall be made:

Anna Gifford- Head Lifeguard Community Lap Swim \$20.00 per hour.  
Travis Gifford- Head Lifeguard Community Lap Swim \$20.00 per hour

Motion unanimously carried.

**N. EXTRA CURRICULAR:** Motion made by Randall Wiltsie and seconded by Larry Lodestro, that upon the recommendation of the Superintendent, the following Extra-Curricular appointments shall be made:

Jeff Collver After School Weight Room Supv. \$15.00/session

Jeff Collver Home Football Game Supv. \$63.00/event

Motion unanimously carried.

### **5.9 Textbook Disposal**

Motion made by Polly Hanson and seconded by Larry Lodestro to dispose of the following textbooks:

26-World History- Connections to Today- Copyright Date: 2003

9- NYS Workout, Math 7 Workbook (2011)

9- Prograss Coach Grade 7 Workbook (2011)

13- Intregrated Algebra Coach Workbook (2008)

18- Crosswalk Coach Math 8 Workbook (2011)

18- Ladders to Success Algebra Workbook (2008)

9- AGS Algebra Text (2004) + a Teacher Edition

5- Globe Fearon Algebra Text (1998)

10- AGS / Pathways Math 8 Text (2004)

Grade 8 Math Module workbooks:

Module 1 x 4

Module 2 x 4

Module 3 x 5

Module 5 x 21

Module 6 x 10

And 1 textbook for each of the following subjects:

Biology, Social Studies 7, Health 12, Literature, US History and Government.

Motion unanimously carried.

Motion made by Larry Lodestro and seconded by Randall Wiltsie at 7:39 to enter into executive session for purposes of discussing the Superintendent's Evaluation and also for purposes of discussing the employment of a particular person or corporation. There will be no action taken after executive session. Motion unanimously carried.

Motion made by Thomas Fenton and seconded by Polly Hanson to come out of Executive Session at 9:06, Motion unanimously carried.

9. **Adjournment:**

Adjournment Motion made at 9:06 by Thomas Fenton and seconded by Randall Wiltsie, Motion unanimously carried.

Respectfully Submitted

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Laura S. Greenwood, District Clerk/Board Clerk