

The Frewsburg Central School Board of Education met on Thursday, January 12, 2017 in the Middle/High School Library at the Middle/High School at 6:30 p.m. Present were:

- BOARD MEMBERS: Chad Chitester, Thomas Fenton, Jason Ruhlman, Polly Hanson, Randy Wiltsie, John Spacht and Laura Greenwood
- ADMINISTRATORS: Stephen J. Vanstrom, Interim Superintendent  
Jerome Lee Yaw, Business Manager  
William Caldwell, MS/HS Principal  
Tiffany Frederes, Assist. MS/HS Principal  
Ann Morrison, Elem. Principal  
Danielle Patti, Asst. Supt. of Curriculum & Instruction & Dir. of Special Education
- BOARD SECRETARY & DISTRICT CLERK: Lona Carlberg
- FACULTY: James Hale, Lindsay Marzec and Michelle Richau
- FUSE: Anna Gifford
- OTHERS: Mel Feather and Jackie Chitester

**I. OPENING OF MEETING**

Mr. Chad Chitester, President of the Board, opened the meeting at 6:35 p.m. and led the Pledge of Allegiance.

**II. PUBLIC STATEMENT, QUESTIONS**

Mrs. Lindsay Marzec, English Department Chairperson and ELA Teacher read a written statement she had prepared in response to a recent article submitted to the Post Journal by Deann Nelson regarding the Frewsburg Central School District. Mrs. Marzec noted that she was a proud FCS educator and that the information Deann Nelson had in her article was incorrect and incomplete. The Board of Education thanked Mrs. Marzec and suggested that she submit her letter to the Post Journal for publication.

Mrs. Jackie Chitester entered at 6:38 p.m.

Mr. Mel Feather, Myers Memorial Library Board Member, thanked the Board of Education for their financial support over the last several years and hoped that the support would continue for the next school year. Mrs. Nowak will be the new librarian. She will be resigning from the Kennedy Public Library

to assume her new position at Frewsburg. Mrs. Nowak and her family reside in Frewsburg and are originally from Poland.

### **III. EDUCATIONAL ISSUES OR PRESENTATIONS**

Mrs. Michelle Richau presented a power point presentation on a proposal for students to study abroad. The trip would be a ten day educational trip to Spain and Italy and offered to students in grades 9 – 12. The Board felt this would be a great opportunity for Frewsburg students.

Mrs. Danielle Patti presented a power point presentation on Frewsburg Central School's testing data. She explained why some years the failure rates were high. This was partially due to several students opting out of the State tests **and**/or eighth grade students being placed in accelerated courses and end up taking a Regents exam verses the State Math 8 exam. Therefore, the State exam result data is not a true picture of how Frewsburg students are learning. The Board of Education thanked Mrs. Patti.

Mrs. Richau and Mrs. Marzec left at 6:50p.m.

### **IV. OLD BUSINESS**

Discussion on where and when to hold the Holiday Get-Together with all participants responsible for paying for their own meals, beverages and tips. (In 2016 it was held at the Prime Steakhouse, Falconer; in 2015 and 2014 it was held at Miller's Grove, Frewsburg; and in 2013 it was held at the Nic-L-Inn, Frewsburg)

It was decided to try Gialy's Restaurant, 210 Pine Street, Jamestown, New York on February 10<sup>th</sup> or 11<sup>th</sup> at 6:30 p.m. Mrs. Carlberg will check into this and print invitations for everyone involved.

### **V. ACTIONS**

1. Minutes of Regular Board Meeting of 12/8/16 and Special Board Meetings of 12/6/16, 12/12/16 and 12/13/16.

Minutes

Mr. Ruhlman made a motion to approve the minutes of Regular Board Meeting of 12/8/16 and Special Board Meetings of 12/6/16, 12/12/16 and 12/13/16. Seconded by Mr. Fenton. Motion was unanimously carried.

2. Treasurer's Reports.

Financial

Mr. Wiltsie made a motion to approve the Treasurer's Reports for December 2016 with the following balances:

December 2016

Capital Fund.....	\$253,534.54
Federal Funds.....	\$324,016.36
General Fund.....	\$69,992.05
Lunch Fund.....	\$14,381.05
Student Funds.....	\$57,851.01
Trust and Agency Fund.....	\$75,990.95

Seconded by Mr. Ruhlman. Motion was unanimously carried.

3. Personnel.

A. Resignation, Maternity Leave. **(See Attachment I)**

Personnel

Mr. Fenton made a motion to approve all personnel actions as listed on **Attachment I** except for the extended maternity leave request of Tiffany Walrod as a 1:1 Special Education Teacher Aide at RHJ with a salary of \$9.25 + .25 = \$9.50 per hr. (\$9.70 + .25 - \$9.95 per hr. effective 12/31/16 due to min. wage increase), effective 1/2/17 – 1/1/18; the resignation of Daniel Terhune as a Bus Driver for the District with a salary of \$13.45 per hour, effective 2/1/17. Mr. Terhune is resigning from his route, but would like to continue as a substitute bus driver. Seconded by Mr. Ruhlman. Motion was unanimously carried.

B. Appointments. **(See Attachment II)**

Personnel

Mr. Ruhlman made a motion to approve all personnel actions as listed on **Attachment II**: the appointment of Julie Nordlund as a Volunteer Ski Club Assistant Advisor at the Middle/High School effective 1/1/17 – 3/15/17, pending proof of CPR and First Aid Training; the appointment of Kane Brink and Bill Hair as Volunteer Assistant Baseball Coaches at the Middle/High School effective 3/6/17 – 6/23/17, pending proof of CPR and First Aid Training; and the appointment of additional substitutes: Mark Soderberg, Alanna Blanchard, Brianna Nelson, Derek Smith and Jason Wood. Seconded by Mr. Fenton. Mrs. Greenwood abstained. Motion was carried.

Mr. Ruhlman left at 7:12 p.m. and reentered at 7:19 p.m.

4. Approval of additional recommendations of CSE Committee for special class placements for the 2016-17 school year. **(See Attachment III – Board and Administration only)**

Students

Mr. Wiltsie made a motion for the approval of additional recommendations of CSE Committee for special class placements for the 2016-17 school year. **(See Attachment III – Board and Administration only)**  
Seconded by Mrs. Hanson. Motion was unanimously carried.

5. Approval of additional recommendations of CPSE Committee for special class placements for the 2016-17 school year. **(See Attachment IV – Board and Administration only)**

Students

Mr. Wiltsie made a motion for the approval of additional recommendations of CPSE Committee for special class placements for the 2016-17 school year. **(See Attachment IV – Board and Administration only)**  
Seconded by Mrs. Greenwood. Motion was unanimously carried.

6. Authorization to add Herb Rowley to the user list for the Home Depot, Sam’s Club and Walmart credit cards.

Personnel

Mr. Spacht made a motion for the authorization to add Herb Rowley to the user list for the Home Depot, Sam’s Club and Walmart credit cards.  
Seconded by Mrs. Greenwood. Motion was unanimously carried.

7. Authorization for the Southern Tier Elite U12-Pence Softball Team to place a Portable Toilet for their use from April 2017 – August 2017 to be located at the softball field at the Robert H. Jackson Elementary School with Frewsburg Central School assuming no liability or fiscal responsibility for said Portable Toilet. **(See Attachment V)**

Facilities

Mrs. Greenwood made a motion for the authorization for the Southern Tier Elite U12-Pence Softball Team to place a Portable Toilet for their use from April 2017 – August 2017 to be located at the softball field at the Robert H. Jackson Elementary School with Frewsburg Central School assuming no liability or fiscal responsibility for said Portable Toilet. **(See Attachment V)** Seconded by Mrs. Hanson. Motion was unanimously carried.

8. Authorization to approve a tentative Faculty Association (FFA) Retirement Incentive. **(See Attachment VI – Board only)**

Personnel

Mr. Spacht made a motion for the authorization to approve a tentative Faculty Association (FFA) Retirement Incentive. **(See Attachment VI – Board only)** Seconded by Mr. Wiltsie. Motion was unanimously carried.

Mr. Lee Yaw left at 7:27 p.m. and reentered at 7:29 p.m.

9. Authorization to approve a tentative FUSE Retirement Incentive. **(See Attachment VII – Board only)**

Personnel

Mr. Wiltsie made a motion for the authorization to approve a tentative FUSE Retirement Incentive. **(See Attachment VII – Board only)** Seconded by Mrs. Hanson. Motion was unanimously carried.

10. Personnel.

- A. Appointments. **(See Attachment II.A)**

Personnel

Mr. Fenton made a motion to approve all personnel actions as listed on **Attachment II.A:** the appointment of Trent Gray as the Adult Score Keeper Wrestling (Home and Away) at the MS/HS with a salary of \$30.00 + \$13.00 if two meets the same night, effective 11/7/16 – 3/5/17. Seconded by Mr. Ruhlman. Motion was unanimously carried.

11. Authorization for the American Cancer Society to use Frewsburg Central School facilities, (track, new gym, kitchen and cafeteria) for their 2017 Relay for Life event to be held on June 2, 2017 with a proposed cost of \$715.00.

Facilities

Mrs. Hanson made a motion for the authorization for the American Cancer Society to use Frewsburg Central School facilities, (track, new gym, kitchen and cafeteria) for their 2017 Relay for Life event to be held on June 2, 2017 with a proposed cost of \$715.00. Seconded by Mr. Spacht. Motion was unanimously carried.

12. Authorization to accept Laura S. Greenwood’s resignation from the Board of Education effective January 16, 2017.

Board

Mr. Fenton made a motion for the authorization to accept Laura S. Greenwood’s resignation from the Board of Education effective January 16, 2017. Seconded by Mr. Ruhlman. Mrs. Greenwood abstained. The motion was carried.

**VI. PAYMENT OF BILLS**

**VII. GOAL UPDATE/GOOD NEWS**

Mrs. Patti reported for Mr. Matthew Moore, Chairperson of Special Education. She noted that the Special Education Department was scheduled to have an audit, pulling 44 I.E.P.'s to review. This was prompted by the District having a 100% on a self-audit. She noted that Mr. Babcock's and Mrs. Schutte's classes attended a field trip to the Reg Lenna and the Ice Arena and Mrs. Harris' class had a field trip to the Mall to learn about selecting items within their budget, paying for items and receiving change back.

Mrs. Patti reported that she had been doing trainings with half of the faculty at the Robert H. Jackson Elementary School for the Education Elements project. Amy Caldwell and Joan Waterman have been assisting and are well respected, exceptional teachers. On January 17<sup>th</sup> the other half of the faculty will receive their training.

Mrs. Frederes announced that Mrs. Burns had a Public Speaking Contest with Aurora Treacy and Heather Russell moving forward to compete at JCC. She noted that 20 weeks progress reports were mailed and that Mr. Gray and she had met with parents of 40 students. These meetings were well received by parents.

Mrs. Morrison announced that the Robert H. Jackson Elementary school has been busy with Santa Secret Shop, Pajama Day, Concerts and Grandparent's Day. The cafeteria served 74 grandparents' lunches at the Grade Three Grandparent's Day. She also reported that Dawn Ekstrom, Elementary School Nurse was audited by the Department of Health and received a score of 100.

Mr. Caldwell announced that the Middle/High School had held their Holiday Concerts and that the Holiday Basketball Tournament had been held. Three of the four basketball teams took 1<sup>st</sup> place.

He noted that Regents would be taken Tuesday through Friday the last full week in January and that not many students would be participating. Most of the students taking the exams had failed them in June and or August.

He also noted that the Junior College and Career Day would be held tomorrow with Mrs. Marzec and Mr. Blanchard working with the Guidance Department to make this happen for FCS students.

Mr. Caldwell announced that tryouts for the upcoming play “It’s Good Work If You Can Get It” will be taking place.

Mr. Vanstrom announced that the MS/HS Capital Project went out to bid on December 27, 2016. He noted that contractors did a walk through and that several local, Erie and Buffalo contractors were in attendance. Bid opening is scheduled for January 25, 2017. He commented that the Phase II Capital Project with Clark Patterson Lee firm consisting of the bus garage, parking lot and RHJ renovations would be going out to bid late April or early May 2017.

He also announced that Mr. Sitler, Mrs. Patti, the Guidance Office and he have been working on two college courses, Psychology and Sociology, through JCC for our students to earn 6 hours of college credit for each course.

He asked if Mrs. Hanson and Mrs. Greenwood could meet in the next few days to discuss negotiations on the Faculty Association’s contract. He would also like to meet with Mr. Fenton, Mr. Wiltsie and Mr. Chadwick the next week regarding the Administrative contracts.

#### **VIII. INFORMATIONAL ITEMS**

- AA. Revenue Status Report. **(Board and Administration only).**
- BB. Budget Status Report. **(Board and Administration only).**
- CC. Budget Transfer Status Report. **(Board and Administration only).**
- DD. E2CCB Board Room Report for December 7, 2016. **(Board and Administration only).**
- EE. First reading of the “Graduation Option/Early Graduation/Accelerated Programs” Policy. **(Board and Administration only)**
- FF. First reading of the “Diploma or Credential Options for Student with Disabilities” Policy. **(Board and Administration only)**
- GG. First reading of the “Use of Surveillance Cameras in the School District and on School Buses” Policy. **(Board and Administration only)**
- HH. First reading of the “Education of Homeless Children and Youth” Policy. **(Board and Administration only)**
- II. First reading of the “Prereferral Intervention Strategies” Policy. **(Board and Administration only)**
- JJ. Proposal for Study Abroad Trip. **(Board and Administration only)**

**IX. COMING ATTRACTIONS**

1. **Thursday, February 9, 2017** – 5:15 p.m. – Budget Workshop
2. **Thursday, February 9, 2017** – 6:30 p.m. – Board of Education Meeting
3. **Thursday, March 9, 2017** – 5:15 p.m. – Budget Workshop
4. **Thursday, March 9, 2017** – 6:30 p.m. – Board of Education Meeting
5. **Tuesday, April 4, 2017** – BOCES Annual Meeting – Location TBD
6. **Thursday, April 6, 2017** – 6:30 p.m. – Board of Education Meeting
7. **Tuesday, April 18, 2017** – BOCES Component Vote Date

At 8:15 p.m. Mr. Fenton made a motion to convene to Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Seconded by Mr. Ruhlman. Motion was unanimously carried.

Everyone left except the Board of Education Members, Mr. Vanstrom, Mr. Caldwell and Mrs. Carlberg. Mr. Caldwell left at 9:07 p.m.

At 10:02 p.m. Mr. Ruhlman made a motion to come out Executive Session and return to Open Session. Seconded by Mrs. Hanson. Motion was unanimously carried.

**X. ADJOURNMENT**

Mr. Wiltsie made a motion to adjourn the meeting. Seconded by Mrs. Greenwood. Motion was unanimously carried. Adjourned at 10:04 p.m.

Respectfully submitted,

Lona J. Carlberg  
District Clerk



