

The Frewsburg Central School Board of Education met on Thursday, February 9, 2017 in the Middle/High School Library at the Middle/High School at 7:00 p.m. Present were:

BOARD MEMBERS: Chad Chitester, Thomas Fenton, Jason Ruhlman, Polly Hanson, Randy Wiltsie and John Spacht

ADMINISTRATORS: Stephen J. Vanstrom, Interim Superintendent
Jerome Lee Yaw, Business Manager
William Caldwell, MS/HS Principal
Ann Morrison, Elementary Principal
Danielle Patti, Asst. Supt. of Curriculum & Instruction & Dir. of Special Education
Matthew Moore, Chairperson Special Ed.

BOARD SECRETARY

& DISTRICT CLERK: Lona Carlberg

FACULTY: Randy Sitler

OTHERS: Laura Greenwood, Jackie Chitester, Emma Ruhlman and Shelly O'Boyle

The Board of Education held a Budget Workshop from 5:30 p.m. – 7:00 p.m. in Mr. Vanstrom's Office with Mr. Lee Yaw, Mrs. Shelly O'Boyle and Mr. Vanstrom.

I. OPENING OF MEETING

Mr. Chad Chitester, President of the Board, opened the meeting at 7:11 p.m. and led the Pledge of Allegiance.

II. OATH OF OFFICE

Board President gives Oath of Office to Superintendent Shelly O'Boyle

Mr. Chitester administered the Oath of Office to Shelly O'Boyle, incoming Superintendent.

III. PUBLIC STATEMENTS, QUESTIONS

IV. EDUCATIONAL ISSUES OR PRESENTATIONS

7:00 P.M. – 7:10 P.M. PSAT Presentation by Randy Sitler

Mr. Sitler distributed a flyer on Frewsburg Central School’s Sophomores and Juniors that took the PSAT Test. Frewsburg student’s Mean Total Scores were higher than the State and the Total Group of students taking the test. He explained that Frewsburg students have had the opportunity to receive up to 30 college credits before graduation and some students have been going to Weber-Knapp and shadowing employees. Students have applied to Florida, University of Buffalo, Houghton, Alleghany, St. Bonaventure, Cedarville, Ohio State, Canisus and Stoneybrook. The top 20% of each class can attend JCC tuition free and the top 25% of each class can attend JBC tuition free.

The Board of Education thanked Mr. Sitler and he left at 7:40 p.m.

V. OLD BUSINESS

The Holiday Get-together will be held at Gialy’s, 210 Pine Street, Jamestown on Friday, February 10, 2017 at 6:30 p.m. – 7:00 p.m. (social time); 7:00 p.m. (dinner), with all participants responsible for paying for their own meals, beverages and tips. **Reminder: please let Laura or Lona know by Friday, February 3, 2017 if you are attending and your meal choice(s).**

VI. ACTIONS

1. Minutes of Regular Board Meeting of 1/12/17 and Special Board Meetings of 1/3/17, 1/4/17, 1/5/17 and 1/23/17.

Minutes

Mr. Wiltsie made a motion to approve the minutes of Regular Board Meeting of 1/12/17 and Special Board Meetings of 1/3/17, 1/4/17, 1/5/17 and 1/23/17. Seconded by Mr. Ruhlman. Motion was unanimously carried.

2. Treasurer’s Reports.

Financial

Mr. Fenton made a motion to approve the Treasurer’s Reports for January 2017 with the following balances:

January 2017

Capital Fund.....	\$86,419.17
Federal Funds.....	\$400,025.25
General Fund.....	\$119,116.41
Lunch Fund.....	\$19,985.17
Student Funds.....	\$55,297.96

Trust and Agency Fund.....\$81,568.88

Seconded by Mr. Wiltsie. Motion was unanimously carried.

3. Personnel.

A. Resignations, Maternity Leave, Leave of Absence. **(See Attachment I)**

Personnel

Mr. Spacht made a motion to approve all personnel actions as listed on **Attachment I**: the retirement of David T. Eckman as a Bus Driver for the District with a salary of \$26.95 per hour, effective 2/7/17. He is taking advantage of the retirement incentive. The laid off position of Anna Gifford as a 1:1 Special Education Teacher Aide at Robert H. Jackson Elementary School with a salary of \$9.70 + .25 = \$9.95 per hour, effective 1/31/17. The student is no longer in need of a 1:1 aide per I.E.P. and CSE meeting. Seconded by Mr. Ruhlman. Motion was unanimously carried.

B. Appointments. **(See Attachment II)**

Personnel

Mr. Wiltsie made a motion to approve all personnel actions as listed on **Attachment II**: the appointment of Raegen Dye as a Bus Driver for the District with a salary of \$13.00 per hour, effective 2/10/17 for the next available position; and the appointment of additional substitutes: Erin Fisk, Pamela Champion, Pamela Salvaggio, Darlene Scolton, Kit Cusimano and Jessica Nieder. Seconded by Mrs. Hanson. Motion was unanimously carried.

4. Approval of additional recommendations of CSE Committee for special class placements for the 2016-17 school year. **(See Attachment III – Board and Administration)**

Students

Mr. Fenton made a motion for the approval of additional recommendations of CSE Committee for special class placements for the 2016-17 school year. **(See Attachment III – Board and Administration)** Seconded by Mr. Ruhlman. Motion was unanimously carried.

5. Authorization for the following student, Sara Marg, to do her Level II fieldwork experience at FCS for 8 full weeks beginning March 6, 2017 with Maggie Allen, COTA. **(See Attachment IV – Board and Administration only).**

Students

Mr. Wiltsie made a motion for the authorization for the following student, Sara Marg, to do her Level II fieldwork experience at FCS for 8 full weeks beginning March 6, 2017 with Maggie Allen, COTA. **(See Attachment IV – Board and Administration only)**. Seconded by Mrs. Hanson. Motion was unanimously carried.

6. Resolution of the Board of Education of the Frewsburg Central School District

Financial

WHEREAS, the District must provide and use voting machines and systems which comply with New York Election Law Section 7-202 and related statutes; and

WHEREAS, the District does not currently own any such voting machine nor related system; and

WHEREAS, the Chautauqua County Board of Elections owns such machines, related materials and systems and has access to staff and individuals trained and proficient in their use; and

WHEREAS, the Chautauqua County Board of Elections expressed a willingness to provide the District with access to such machines, systems and individuals for use in District votes; and

WHEREAS, the District wishes to engage the services of the County Board of elections to allow the District use of an access to such machines, systems and individuals in District votes;

NOW, THEREFORE, after due consideration, the Board of Education HEREBY RESOLVES and authorizes the District and the District Clerk to engage for a fee the services of the County Board of Elections for the use of such optical scanning voting machines, materials and systems and access to qualified individuals and services of the Chautauqua County Board of Elections for the District's 2017 Annual Budget Vote and School Board Election and any other vote to be put before the District's voters during the 2016-17 academic year;

AND, THEREFORE BE IT FURTHER RESOLVED, this Resolution shall take effect immediately upon its adoption.

Mr. Ruhlman made a motion to approve the Resolution of the Board of Education of the Frewsburg Central School District

WHEREAS, the District must provide and use voting machines and systems which comply with New York Election Law Section 7-202 and related statutes; and

WHEREAS, the District does not currently own any such voting machine nor related system; and

WHEREAS, the Chautauqua County Board of Elections owns such machines, related materials and systems and has access to staff and individuals trained and proficient in their use; and

WHEREAS, the Chautauqua County Board of Elections expressed a willingness to provide the District with access to such machines, systems and individuals for use in District votes; and

WHEREAS, the District wishes to engage the services of the County Board of Elections to allow the District use of an access to such machines, systems and individuals in District votes;

NOW, THEREFORE, after due consideration, the Board of Education HEREBY RESOLVES and authorizes the District and the District Clerk to engage for a fee the services of the County Board of Elections for the use of such optical scanning voting machines, materials and systems and access to qualified individuals and services of the Chautauqua County Board of Elections for the District's 2017 Annual Budget Vote and School Board Election and any other vote to be put before the District's voters during the 2016-17 academic year;

AND, THEREFORE BE IT FURTHER RESOLVED, this Resolution shall take effect immediately upon its adoption.

Seconded by Mr. Chitester. Motion was unanimously carried.

7. Second reading and approval of the "Graduation Option/Early Graduation/Accelerated Programs" Policy. **(See Attachment V – Board and Administration only)**

Board

Mr. Fenton made a motion for the second reading and approval of the “Graduation Option/Early Graduation/Accelerated Programs” Policy. **(See Attachment V – Board and Administration only)** Seconded by Mr. Wiltsie. Motion was unanimously carried.

8. Second reading and approval of the “Diploma or Credential Options for Student with Disabilities” Policy. **(See Attachment VI – Board and Administration only)**

Board

Mr. Fenton made a motion for the second reading and approval of the “Diploma or Credential Options for Student with Disabilities” Policy. **(See Attachment VI – Board and Administration only)** Seconded by Mr. Wiltsie. Motion was unanimously carried.

9. Second reading and approval of the “Use of Surveillance Cameras in the School District and on School Buses” Policy. **(See Attachment VII – Board and Administration only)**

Board

Mrs. Hanson made a motion for the second reading and approval of the “Use of Surveillance Cameras in the School District and on School Buses” Policy. **(See Attachment VII – Board and Administration only)** Seconded by Mr. Ruhlman. Motion was unanimously carried.

10. Second reading and approval of the “Education of Homeless Children and Youth” Policy. **(See Attachment VIII – Board and Administration only)**

Board

Mr. Wiltsie made a motion for the second reading and approval of the “Education of Homeless Children and Youth” Policy. **(See Attachment VIII – Board and Administration only)** Seconded by Mrs. Hanson. Motion was unanimously carried.

Emma Ruhlman entered at 7:49 p.m.

11. Second reading and approval of the “Prereferral Intervention Strategies” Policy. **(See Attachment IX – Board and Administration only)**

Board

Mr. Fenton made a motion for the second reading and approval of the “Prereferral Intervention Strategies” Policy. **(See Attachment IX – Board and Administration only)** Seconded by Mr. Ruhlman. Motion was unanimously carried.

12. Authorization to dispose of the attached Computer Equipment to be recycled. **(See Attachment X – Board and Administration only)**

Financial

Mr. Ruhlman made a motion for the authorization to dispose of the attached Computer Equipment to be recycled. **(See Attachment X – Board and Administration only)** Seconded by Mr. Chitester. Motion was unanimously carried.

13. Authorization to add Laura Greenwood to the user list for the Sam’s Club, Walmart and Tops credit cards.

Financial

Mr. Wiltsie made a motion for the authorization to add Laura Greenwood to the user list for the Sam’s Club, Walmart and Tops credit cards. Seconded by Mr. Ruhlman. Motion was unanimously carried.

14. Authorization to enter into updated contracts for the 2016-17 school year with the attached contractors. **(See Attachment XI – Board and Administration only)**

Financial

Mr. Spacht made a motion for the authorization to enter into updated contracts for the 2016-17 school year with the attached contractors. **(See Attachment XI – Board and Administration only)** Seconded by Mrs. Hanson. Motion was unanimously carried.

15. Authorization to nominate Thomas DeJoe, 14 Fay Street, Brocton, New York; David Lowrey, 96 Sigman Lane, Elma, New York 14059; Christine Schnars, 20 Fairfield Avenue, Jamestown, New York 14701; and Richard Vogan, 1399 Independence Drive, Derby, New York 14047 to be placed on the ballot to serve on the Board of Cooperative Educational Services, Second Supervisory District of Erie, Chautauqua and Cattaraugus Counties. **(See Attachment XII – Board and Administration only)**

BOCES

Mr. Wiltsie made a motion for the authorization to nominate Thomas DeJoe, 14 Fay Street, Brocton, New York; David Lowrey, 96 Sigman Lane, Elma, New York 14059; Christine Schnars, 20 Fairfield Avenue, Jamestown, New York 14701; and Richard Vogan, 1399 Independence Drive, Derby, New York 14047 to be placed on the ballot to serve on the Board of Cooperative Educational Services, Second Supervisory District of Erie, Chautauqua and Cattaraugus Counties. **(See Attachment XII – Board and Administration only)** Seconded by Mr. Ruhlman. Motion was unanimously carried.

Mrs. Chitester and Emma Ruhlman left at 7:53 p.m.

16. Personnel.

A. Appointments. **(See Attachment II.A)**

Personnel

Mr. Ruhlman made a motion to approve all personnel actions as listed on **Attachment II.A**: the appointment of Edward C. Hanson as the Dramatics Bear Players Technical Director at the Middle/High School, at Step D with a salary of \$1,715.00, effective 2/10/17. Seconded by Mr. Wiltsie. Mrs. Hanson abstained. Motion was carried.

17. Authorization for the Relief Zone to start their 3 on 3 tournament at 10:00 a.m. instead of 1:00 p.m. on Sunday, February 26, 2017. **(See Attachment VIII – Board and Administration only)**

Facility

Mr. Chitester made a motion for the authorization for the Relief Zone to start their 3 on 3 tournament at 10:00 a.m. instead of 1:00 p.m. on Sunday, February 26, 2017. **(See Attachment VIII – Board and Administration only)** Seconded by Mr. Wiltsie. Mr. Ruhlman abstained. Motion was carried.

18. Authorization to conduct a special board of education meeting on Wednesday, February 22, 2017 at 6:30 p.m. in the Superintendent's Office.

Board

Mr. Ruhlman made a motion for the authorization to conduct a special board of education meeting on Wednesday, February 22, 2017 at 6:30 p.m. in the Superintendent's Office. Seconded by Mrs. Hanson. Motion was unanimously carried.

VII. PAYMENT OF BILLS

No questions were asked.

VIII. GOAL UPDATE/GOOD NEWS

Mr. Moore announced that the Special Education Department had been flagged for an Audit because the Department had scored 100% on a Self-Audit regarding I.E.P.'s. The State Auditor commented that the District's I.E.P.'s were the best that they had seen in all of New York State and we received 100% on their Audit. Mr. Moore thanked Michelle Dziubinski and Jane Carnes for doing an excellent job with our student's I.E.P.'s.

Mrs. Morrison announced that Grade 6 had just completed a pyramid project and Grade 3 a landmark project. The elementary students will be participating in the Jump rope for Heart through the P.E. Department. She noted that the following events would be taking place: the Science Fair on March 3, 2017, Jump with Jill on March 18, 2017 and a Wellness Night on March 27, 2017.

Mr. Caldwell noted that the second semester has started and the January Regents are over. Only two or three students failed the Regents. Most students that took the Regents did so to improve their score.

He announced that he had been busy making a plan for relocating Teachers and Students during the upcoming construction project.

He noted that Kaitlyn Blanchard had reached 1000 points during a recent Girls' Basketball game and Cordell O'Brien only needed 10 points to reach 1000 points. Congratulations to both of those students.

Mr. Caldwell announced that the Honor and Merit Roll had 45.8% of the student body making the Honor Roll and 24.8% making the Merit Roll. He noted that there were only a few students failing two or more classes and only 1 Senior is failing. Mrs. Frederes was working with those students.

Mrs. Patti announced that she presented the presentation she did at the Board meeting three additional times, for the PSTA meeting and for each of the Faculty meetings. She noted that Mrs. Lindsay Marzec's article in response to Deann Nelson's article was published in the Post-Journal.

She noted that a lot of good thinking is taking place with the Teachers in regards to NWEA assessments and student data.

Mr. Vanstrom thanked Mr. Caldwell for getting the Middle/High School building ready for the upcoming project. The bids were over and adjustments will need to be made.

He noted that the Frewsburg Faculty Association had set February 14, 2017 as the date to ratify a 4 year contract and that Jerome and he was working on Administrative contracts for negotiation.

Mr. Vanstrom announced that a decision is pending as to how the District will deal with the gas well. There isn't enough gas to use at the Middle/High School, but maybe there is enough for the bus garage.

Mr. Chitester spoke on behalf of the entire Board of Education and thanked Mr. Vanstrom for serving as the Interim Superintendent during the Superintendent search. We thank you for your time and effort in making things run smoothly.

IX. INFORMATIONAL ITEMS

- AA. Revenue Status Report. **(Board and Administration only)**
- BB. Budget Status Report. **(Board and Administration only)**
- CC. Budget Transfer Report. **(Board and Administration only)**
- DD. Board Room Report January 11, 2017 and February 1, 2017.
(Board and Administration only)

X. COMING ATTRACTIONS

1. **Friday, February 10, 2017** – Holiday Get-Together at Gialy’s, 210 Pine Street, Jamestown, 6:30 p.m. – 7:00 p.m. (social time); 7:00 p.m. (dinner)
2. **Thursday, February 23, 2017** – CCSBA Legislative Dinner Meeting – Webb’s Captain’s Table in Mayville, New York. **(See Handout #1 – If planning to attend please let Laura and Lona know by Tuesday, February 14, 2017.)**
3. **Thursday, March 9, 2017** – Budget Workshop – 5:30 p.m. – 7:00 p.m. – Mr. Vanstrom’s office.
4. **Thursday, March 9, 2017** – Regular Board of Education Meeting, 7:00 p.m. – MS/HS Library.
5. **Tuesday, April 4, 2017** – BOCES Annual Meeting – Hors d’oeuvres and desserts 6:30 p.m. – 7:30 p.m.; Business meeting 7:30 p.m. – LoGuidice Educational Center, 9520 Fredonia-Stockton Road, Fredonia, New York **(See Handout #2 – Board and Administration only. If interested in attending, please let Laura and Lona know by Friday, March 17, 2017.)**
6. **Thursday, April 6, 2017** – Regular Board of Education Meeting, 6:30 p.m. – MS/HS Library.
7. **Tuesday, April 18, 2017** – BOCES Component Vote Date.

8. **Thursday, May 4, 2017** – Public Hearing on the Budget – 6:30 p.m. – Middle/High School Library.

9. **Tuesday, May 16, 2017** – Budget and Board Member Vote – 2:00 p.m. – 8:00 p.m. – MS/HS New Gym Lobby with Board of Education Meeting – 5:30 p.m. – MS/HS Library.

At 8:17 p.m. Mr. Spacht made a motion to convene to Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Seconded by Mr. Fenton. Motion was unanimously carried. Everyone left except the Board of Education, Mr. Vanstrom, Mr. Lee Yaw and Mrs. Carlberg.

At 8:55 p.m. Mr. Fenton made a motion to come out of Executive Session and return to Open Session. Seconded by Mr. Ruhlman. Motion was unanimously carried.

XI. ADJOURNMENT

Mr. Fenton made a motion to adjourn the meeting. Seconded by Mr. Ruhlman. Motion was unanimously carried. Adjourned at 8:56 p.m.

Respectfully submitted,

Lona J. Carlberg
District Clerk

