

The Frewsburg Central School Board of Education met on Thursday, August 10, 2017 in the Library at the Middle/High School at 6:30 p.m. Present were:

BOARD MEMBERS: Thomas Fenton, Chad Chitester, Randy Wiltsie, Larry Lodestro, Polly Hanson, Jason Ruhlman, John Spacht

BOARD MEMBERS ABSENT:

ADMINISTRATORS: Shelly M. O'Boyle, Superintendent  
Jerome Lee Yaw, Business Manager

DISTRICT CLERK/BOARD CLERK Laura Greenwood

FACULTY ASSOCIATION:

OTHERS: Steven Raymond, Jackie Chitester

I. **OPENING OF MEETING** – Chad Chitester, Board President Calls the meeting to order at 6:38 PM, and leads in The Pledge of Allegiance.

II. **PUBLIC STATEMENTS, PRESENTATIONS, QUESTIONS**

III. **EDUCATIONAL ISSUES**

IV. **OLD BUSINESS**

Mrs. O'Boyle was asked about the carved bear and where it is currently. She stated that the bear is in storage until all construction is done and then the bear will be placed in the appropriate location.

V. **ACTIONS**

1. Minutes of Regular Board Meeting of 7/13/17

Motion made by John Spacht to accept the minutes of the July 13, 2017 Board of Education meeting, seconded by Larry Lodestro, motion unanimously carried.

2. Treasurer's Reports.

Motion made by Randall Wiltsie to accept the Treasurer's report as submitted by Linda Trostle, District Treasurer. This contains a report of all funds of the district and will be

on file in the official minute book. Motion seconded by Jason Ruhlman, motion unanimously carried.

3. Personnel

A. Resignations. **(See Attachment I)**

Motion made by Randall Wiltsie and seconded by Jason Ruhlman to accept all resignations/leaves on attachment I.

Maternity Leave-Heather Conti, UPK Teacher, from 8/30/2017-10/10/2017.

Resignation -Kristin Schmick 7-12 Special Education teacher, effective 8/8/2017 accepted with regret. Motion carried unanimously.

B. Appointments. **(See Attachment II)**

Motion made by Larry Lodestro and seconded by Jason Ruhlman to accept all appointments on attachment II.

Erica Lobb- Mentor Coordinator, effective 8/11/2017, with a salary of \$675.00

James Sposato- Teacher Mentor, effective 8/11/2017, with a salary of \$500.00

Chad Chitester- Unpaid Assistant Girls Soccer and Assistant Girls Softball Coach for the 2017-2018 season effective 8/11/2017, staying consistent with the requirements of a temporary coaching license.

Sandra Meerdink- Elementary Music, effective 7/1/2017, .67 FTE yearly appointment, with a salary of Step 15, \$60,000.00 pro rated to \$40,200.00, plus 36 graduate hours, plus Masters.

Tracey Barron- long term regular sub UPK, effective 9/1/2017-10/10/2017 for Heather Conti's maternity leave. Salary to be \$180.00 per day.

Debra Haller- uncertified substitute effective 8/11/2017 with a salary of \$80.00 per day.

Gina Cusimano- School Counselor, effective 8/15/2017 (previous effective date was 7/1/2017, probation period now 8/15/2017-8/14/2020

Abstaining- 1 (Chad Chitester)

Yes-6, Motion carried.

C. **RESOLUTION:** Upon the recommendation of the Superintendent, Jennifer Swanson who holds a Permanent Certification in the Technology Education Area as well as a professional certification in the Childhood Education (Grades 1-6) and Visual Arts area, is hereby appointed to a probationary position in the Technology Education (Industrial Arts) tenure area for a probationary period commencing on September 1, 2017 and ending on August 31, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Jennifer Swanson shall receive a salary for school year 2017- 2018 of \$46,000.00 plus 30 graduate hours (\$2010.00) hours plus Masters (\$975.00) for a total of \$48,985.00 based on Step 9.

Motion made by Thomas Fenton to appoint Jennifer Swanson to the Technology Education position, seconded by Randall Wiltsie, motion unanimously carried.

4. Approval of Tax Warrant and Tax Collection Dates of September 1, 2017 – September 29, 2017 at No Penalty; September 30, 2017 – October 31, 2017 at 2% Penalty; November 1, 2017 – November 7, 2017 at 3% Penalty.

Motion made by Jason Ruhlman to approve tax warrant and collection dates, seconded by Larry Lodestro, motion unanimously carried.

5. Authorization to dispose the following equipment. **(See Attachment III – Board and Administration only)**

Motion to dispose of the equipment listed on attachment III made by Larry Lodestro seconded by Jason Ruhlman, motion unanimously carried.

6. Request authorization to renew of the following Bond Anticipation Notes issued for bus purchases.

	<u>Original Amt.</u>	<u>8/17 Payment</u>	<u>New BAN</u>	<u>Renewal Date</u>
Issue #1	\$112,600.65	\$22,520.13		8/18/2017
Issue #2	\$171,587.20	\$34,317.44	\$34,317.44	8/18/2017
Issue #3	\$185,581.50	\$37,116.30	\$74,232.60	8/18/2017
Issue #4	\$190,103.78	\$38,020.76	\$114,062.26	8/18/2017
Issue #5	\$199,811.36	\$39,962.27	\$159,849.09	8/18/2017
<b>Total</b>		<b>\$171,936.90</b>	<b>\$382,461.39</b>	

The Frewsburg Central School Board will also be asked to authorize the purchase of 2 new school buses at a total of **\$204,492.20** via a Lease-Purchase agreement or Ban with M & T Bank. **(See Attachment IV – Board and Administration only)**

Motion made by Randall Wiltsie to authorize the renewal of the Bond Anticipation notes as well as authorize the purchase of 2 new school buses, seconded by John Spacht, motion unanimously carried.

7. The following BANS are to be authorized for payment

	<u>Expiring Amt.</u>	<u>8/17 Princ. Pmt.</u>	<u>8/17 Int. Pmt.</u>	<u>Total Pmt.</u>	<u>Pmt. Date</u>
Issue #1	\$22,520.13	\$22,520.13	\$821.95	\$23,342.08	8/18/2017
Issue #2	\$68,634.88	\$34,317.44	\$2,505.06	\$36,822.50	8/18/2017
Issue #3	\$111,348.90	\$37,116.30	\$4,064.05	\$41,180.35	8/18/2017
Issue #4	\$152,083.02	\$38,020.76	\$5,550.78	\$43,571.54	8/18/2017
Issue #5	\$199,811.36	\$39,962.27	\$7,035.98	\$46,998.25	8/18/2017
<b>Total</b>	<b>\$171,936.90</b>	<b>\$19,977.82</b>	<b>\$191,914.72</b>		

Motion made by Randall Wiltsie to authorize BAN payment, seconded by Larry Lodestro, motion unanimously carried.

8. Approval of additional recommendations of CSE Committee for special class placements for the 2017-18 school year. **(See Attachment V – Board and Administration only)**

Motion made by Larry Lodestro and seconded by Thomas Fenton to approve additional recommendations of CSE Committee for special class placements for the 2017-18 school year, motion unanimously carried.

9. Authorization for Frewsburg Central School to participate in the consortium services with Falconer, Jamestown, Southwestern, Maple Grove, and Cassadaga Valley Schools and accept the consortium service rates. **(See Attachment VI– Board and Administration only)**

Motion made by Randall Wiltsie and seconded by Larry Lodestro to authorize Frewsburg Central School to participate in the consortium services with Falconer, Jamestown, Southwestern, Maple Grove, and Cassadaga Valley Schools and accept the consortium service rates motion unanimously carried.

10. Authorization to approve the Student Handbook for the 2017-2018 school year. **(See Attachment VII– Board and Administration only)**

Motion made by Larry Lodestro and seconded by Jason Ruhlman to approve the Student Handbook for the 2017-2018 school year.

11. Authorization to approve the updated Concussion Management Procedure. **(See Attachment VIII– Board and Administration only)**

Motion made by Thomas Fenton and seconded by Randall Wiltsie to approve the updated Concussion Management Procedure, motion unanimously carried.

12. Authorization to approve the updated Physical Education Plan. **(See Attachment IX– Board and Administration only)**

Motion made by Larry Ledestro seconded by Polly Hanson to hold the approval of the Physical Education plan so the concussion portion can be reviewed, motion unanimously carried.

13. Authorization to approve the updated Athletic/Extra Curricular Plan. **(See Attachment X– Board and Administration only)**

Motion made by Larry Ledestro seconded by Polly Hanson to hold the approval of the Updated Extra Curricular plan so the concussion portion can be reviewed, motion unanimously carried.

14. Authorization to approve the updated Pool Safety Plan. **(See Attachment XI– Board and Administration only)**

Motion made by Randall Wiltsie and seconded by Jason Ruhlman to to approve the updated Pool Safety Plan. Motion unanimously carried.

15. Authorization to approve the 2017-2018 Professional Development Plan **(See Attachment XII– Board and Administration only)**

Motion made by Thomas Fenton and seconded by Jason Ruhlman to to approve the 2017-2018 Professional Development Plan. Motion unanimously carried.

16. Authorization to approve Shelly M. O'Boyle, William Caldwell, Tiffany Frederes, Danielle Patti and Ann Morrison as certified Qualified Lead Evaluators of classroom teachers.

Motion made by Randall Wiltsie and seconded by Thomas Fenton to approve Shelly M. O'Boyle, William Caldwell, Tiffany Frederes, Danielle Patti and Ann Morrison as certified Qualified Lead Evaluators of classroom teachers.

17. Authorization to approve Shelly M. O'Boyle and Danielle Patti as certified Qualified Lead Evaluators of Building Principals

Motion made by Thomas Fenton and seconded by Randall Wiltsie to approve Shelly M. O'Boyle and Danielle Patti as certified Qualified Lead Evaluators of Building Principals. Motion unanimously carried.

18. BE IT RESOLVED, that the Frewsburg Central School/Location Code 70611 hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body. **(See Attachment XIII)**

Motion made by Thomas Fenton and seconded by Randall Wiltsie to establish the standard work day for employees in the New York State Retirement System.

19. Authorization to create one (1) Occupational Therapist, Registered (OTR) position in accordance with Civil Service regulations.

Motion made by Thomas Fenton and seconded by Jason Ruhlman to create an Occupational Therapist, Registered (OTR). Motion unanimously carried.

20. Authorization to form a Modified Wrestling Team

Motion made by Jason Ruhlman and seconded by John Spacht to form a Modified Wrestling team. Motion unanimously carried.

21. Authorization to continue current tuition policy and rates for current tuition students and to increase the tuition rate to \$2,000.00 annually for new applicants

Motion made by Jason Ruhlman and seconded by Larry Lodestro to continue current tuition policy and rates for current tuition students and to increase the tuition rate to \$2,000.00 for new applicants. Motion unanimously carried.

**VI. PAYMENT OF BILLS**

**VII. GOAL UPDATE/GOOD NEWS**

Mrs. O'Boyle gave an update on the current construction project. She reported that the sod is complete on the athletic field, and it now has to be watered consistently so that the sod will take to the ground.

The new bleachers are well on their way to completion.

The high school office is coming right along and hopefully it will be complete in about 2 weeks.

The deadline for all of the classrooms is August 24<sup>th</sup>, except for the Science room and the Auditorium which have early to mid-fall completion estimates.

**VIII. INFORMATIONAL ITEMS**

AA. Budget Transfer Report. **(none for this time period)**

BB. Revenue Status Report. **(none for this time period)**

CC. Budget Status Report. **(none for this time period)**

DD. First reading of the following policies;

Policy #7315, Student Acceptable Use Policy (AUP)

Policy #6410, Staff Acceptable Use Policy

Policy #1110, School District and Board of Education Legal Status and Authority

Policy #1120, Board of Education: Qualifications, Number and Terms of Office

Policy #1210, Board Members: Nomination and Election

Policy #1220, Reporting of Expenditures and Contributions

Policy #1230, Resignation and Dismissal

Policy #1310, Powers and Duties of the Board

Policy #1320, Nomination and Election of Board Officers and Duties of the president and Vice President

Policy #1330, Appointments and Designations by the Board

Policy #1331, Duties of the District Clerk

Policy #1332, Duties of the District Treasurer

Policy #1333, Duties of the Tax Collector

Policy #1410, Policy and Administrative Regulations

Policy #1510, Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)

Policy #1511, Agenda Format

Policy #1520, Special Meetings of the Board

- Policy #1530, Minutes
- Policy #1540, Executive Sessions
- Policy #1610, Annual District Meeting and Election/Budget Vote
- Policy #1611, Business of the Annual District Election
- Policy #1620, Annual Organizational Meeting
- Policy #1630, Legal Qualifications of Voters at District
- Policy #2110, Orienting and Training Board Members
- Policy #2210, Committees of the Board
- Policy #2320, Attendance by Board Members at Conferences, Conventions and workshops
- Policy #2330, Compensation and Expenses
- Policy #2340, Board Self-Evaluation
- Policy #1640, Absentee Ballots

Motion made by Jason Ruhlman and seconded by John Spacht to waive the second reading of the above listed policies, and to adopt those policies. Motion unanimously carried.

- EE. Annual Wellness Policy report submitted by Tiffany Frederes **(Board and Administration Only)** BOCES Board Room Report from August 2, 2017
- FF. BOCES Board Room Report from August 2, 2017

**IX. COMING ATTRACTIONS**

1. **Monday, August 28, 2017** – CCSBA – “To Share or Not to Share...The Challenges Facing High School Athletics in Changing Times” presented by Far West Council of School Superintendents – Shorewood Country Club, 4958 West Lake Rd, Dunkirk, New York – 5:30 p.m. Registration and Social Networking; 6:00 p.m. – Buffet Dinner; 7:15 p.m. – Program; 8:45 p.m. – Closing. **(See Handout #1 – Board and Administration only. If planning to attend, please let Laura know by Friday, August 18, 2017.)**
2. **Thursday, September 14, 2017** – 6:30 p.m. – MS/HS Library - Board of Education Meeting.
3. **October 12 – 14, 2017** – NYSSBA – 2017 Annual Convention & Education Expo, Lake Placid, New York. **(If planning to attend, let Laura know.)**

**AGENDA ADDENDUM**

**V. ACTIONS**

- 22. Personnel.
  - A. Resignations. **(See Attachment I.A)**

- B. Motion made by Randall Wiltsie and seconded by Jason Ruhlman to accept the resignations on attachment I.A  
Carrie Cusimano- School Monitor (cafeteria) RHJ, effective 9/4/2017  
Steven Raymond- Custodian, effective 8/20/2017  
Motion unanimously carried.

**Resolution:** Upon the recommendation of the Superintendent, Genevieve Monacelli shall be granted an unpaid leave of absence, (in accordance with Article XXIV, Section C of the Frewsburg Faculty Association Contract) for the period of one (1) year, commencing on September 1, 2017 and ending on June 30, 2018.

Motion to table (until the end of the meeting) the approval of the unpaid leave of absence for Genevieve Monacelli made by Chad Chitester, seconded by Larry Lodestro, motion unanimously carried.

C. Appointments. **(See Attachment II.A and II.B)**

Motion made by Larry Lodestro and seconded by John Spacht to approve all of the appointments on attachment II.A.  
Addison Bragg and Devin Cruea-evening weight room supervisors, effective 8/11/2017, salary- \$15.00 per 1 hour session.  
Mickey Spak- Percussion Instructor, effective 7/1/2017, with a salary of \$750.00  
Timothy Przybelinski- Marching Band Camp Assistant, for a salary of \$52.50

**Resolution:**

Upon the recommendation of the Superintendent, Carrie Cusimano, who is to serve as a Special Education Teacher Aide, is hereby appointed to a one (1) year probationary period. The probationary period commences on September 5, 2017, and ends on September 4, 2018. The hourly rate shall be \$9.70 plus \$0.25 per hour differential. **(Attachment II.C)**

**Resolution:**

Upon the recommendation of the Superintendent, Larry John, who is to serve as a part time Cleaner II, is hereby appointed to a one (1) year probationary period. The probationary period commences on August 21, 2017 and ends on August 20, 2018. The hourly rate shall be \$9.70. **(Attachment II.D)**

**Resolution:**

Upon the recommendation of the Superintendent, Justin Whippo, who is to serve as a Cleaner, is hereby appointed to one (1) year probationary period. The probationary period commences on September 5, 2017 and ends on September 4, 2018. The hourly rate shall be \$9.70 plus \$0.35 per hour shift differential. **(Attachment II.E)**

**Resolution:**

Upon the recommendation of the Superintendent, Steven Raymond, who is to serve as a Maintenance Mechanic, is hereby appointed to a one (1) year probationary period.



The probationary period commences on August 21, 2017 and ends on August 20, 2018. The hourly rate shall be \$12.00. **(Attachment II.F)**

Motion made by Larry Lodestro and seconded by Jason Ruhlman to make the following appointments;

Carrie Cusimano, who is to serve as a Special Education Teacher Aide, is hereby appointed to a one (1) year probationary period. The probationary period commences on September 5, 2017, and ends on September 4, 2018. The hourly rate shall be \$9.70 plus \$0.25 per hour differential.

Larry John, who is to serve as a part time Cleaner II, is hereby appointed to a one (1) year probationary period. The probationary period commences on August 21, 2017 and ends on August 20, 2018. The hourly rate shall be \$9.70.

Justin Whippo, who is to serve as a Cleaner, is hereby appointed to one (1) year probationary period. The probationary period commences on September 5, 2017 and ends on September 4, 2018. The hourly rate shall be \$9.70 plus \$0.35 per hour shift differential.

Steven Raymond, who is to serve as a Maintenance Mechanic, is hereby appointed to a one (1) year probationary period. The probationary period commences on August 21, 2017 and ends on August 20, 2018. The hourly rate shall be \$12.00.  
Motion unanimously carried.

23. Approval of the 2017-2018 Board of Education meeting dates **(See Attachment XV)**

Motion made by Jason Ruhlman and seconded by Larry Lodestro to approve the amended listing of the 2017-2018 Board of Education meetings.

X. **ADJOURNMENT**

Motion made at 8:37 pm to enter into executive session for the purpose of the employment history of a particular person or corporation made by Randall Wiltsie, seconded by John Spacht, motion unanimously carried. There will be action taken after executive session.

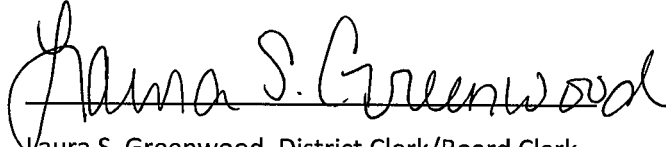
Motion made by Thomas Fenton at 9:24 to close executive session, seconded by Jason Ruhlman, motion unanimously carried.

Motion made by Jason Ruhlman to open the regular meeting, seconded by Larry Lodestro, motion unanimously carried.

Motion made by Larry Lodestro to grant the unpaid leave of absence to Geneieve Monacelli effective 9/1/2017-6/30/2018, seconded by Randall Wiltsie, motion unanimously carried.

Motion made by Larry Lodestro to adjourn at 9:26, seconded by Randall Wiltsie, motion unanimously carried.

Respectfully Submitted,

  
Laura S. Greenwood, District Clerk/Board Clerk