



FREWSBURG CENTRAL SCHOOL
 P.O. Box 690
 26 INSTITUTE STREET
 FREWSBURG, NEW YORK
 Phone: (716) 569-7000

APPLICATION FOR PROFESSIONAL EMPLOYMENT

Name: _____
 (Last) (First) (Middle Name) (Maiden)

Present Address: _____
 (Street) (City, State) (Zip)

Permanent Address: _____
 (Street) (City, State) (Zip)

Primary Phone: _____ Social Security # _____

NATURE OF APPLICATION AND CERTIFICATION

Positions(s) Applied for (list in order of preference)	
1.	2.
3.	4.

Certificate Number	State	Subjects/Areas	Provisional/ Initial	Permanent/ Professional

EDUCATION

Name/Location	Dates	Major	Minor	Degree/ Hours	Honors
High School	to	xxx	xxx	xxx	
College	to				
College	to				
College	to				

Number of Hours in Major Teaching Area(s): _____

Grade Point Average: All Subjects _____ Major _____ (System = 4.0 3.0)

TEACHING EXPERIENCE (Under Paid Contract)

District/Location	Dates	Full Time	Part Time	Position	Immediate Supervisor Name and Phone
	to				

Reason for Leaving

District/Location	Dates	Full Time	Part Time	Position	Immediate Supervisor Name and Phone
	to				

Reason for Leaving

District/Location	Dates	Full Time	Part Time	Position	Immediate Supervisor Name and Phone
	to				

Reason for Leaving

District/Location	Dates	Full Time	Part Time	Position	Immediate Supervisor Name and Phone
	to				

Reason for Leaving

Total Experience in Years _____

NON - TEACHING WORK EXPERIENCE		
Firm/Location	Dates	Position
	to	
Reason for Leaving		

Firm/Location	Dates	Position
	to	
Reason for Leaving		

Firm/Location	Dates	Position
	to	
Reason for Leaving		

List experiences you have had working with children (outside of school)

Camp

Church

Community

Other

PROFESSIONAL REFERENCES			
Name	Address	Phone	Position

PERSONAL REFERENCES			
Name	Address	Phone	Position

STUDENT TEACHING REFERENCES		
District	Address	Phone
Cooperating Teacher(s)	Address	Phone

District	Address	Phone
Cooperating Teacher(s)	Address	Phone

COLLEGE SUPERVISOR		
Name	Address	Phone

MILITARY SERVICE		
Branch	Dates Served	Highest Rank
	to	
If you received a dishonorable discharge, please explain on a separate sheet. A dishonorable discharge is not an absolute bar to employment; other factors will affect the final employment decision.		

Other activities or specialized training that support your candidacy:

Briefly state your philosophy of education, reasons for entering teaching, goals and any other pertinent information which you feel might help to support your candidacy.

PROFESSIONAL BACKGROUND HISTORY		
	Yes	No
Have you ever failed to be re-appointed to any position?		
Have you ever been denied tenure?		
Have you ever resigned from any employment at the request of any employer to avoid denial of tenure, discharge, or any other disciplinary action?		
Have you been terminated from any employment or asked to resign to avoid termination or discipline?		
If you answered yes to any of the above questions, please explain on a separate sheet.		

If previously granted tenure in New York State, provide name and address of school district where granted, along with effective date and tenure area:

PERSONAL BACKGROUND HISTORY		
	Yes	No
Have you ever been convicted of a crime?		
If yes, have you been issued a certificate of relief from disability?		
Are any criminal charges or proceedings pending against you?		
If you answered yes to any of the above questions, please explain on a separate sheet.		
Are you legally authorized to work in the United States?		
Have you at any time, in school or outside the school, willfully and deliberately advocated, advised or taught the doctrine that the Government of the United States or any state or of any political subdivision thereof should be overthrown or overturned by force, violence or by any unlawful means?		

List any persons currently serving on our Board of Education or working for the district who are related to you:

_____ (Signature) _____ (Date)

DO NOT WRITE BELOW THIS LINE

Interviewed by _____ Date _____

Comments:

APPLICANT CONSENT TO INVESTIGATE AND DISCLOSE DATA

I, _____ (print name), hereby grant permission to the

Frewsburg Central School District, to contact and investigate my former and current employers, and all other pertinent parties, including but not limited to educational institutions where I enrolled, to fully investigate my background.

My signature below authorizes the school district to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal convictions, driving record, previous employers and educational institutions, personal references, professional information, and without limitations hereby releases the school district and the reference source from any liability in connection with its release or use.

I hereby affirm that the information set forth in this application is complete, accurate and true to the best of my knowledge. I further affirm that I have read the completed application and have not withheld any information or response to any questions. I understand and agree that any misrepresentation or omission of fact on this application or during the interview process, regardless of when it is discovered, may result in the refusal of employment, or if I have already been employed, constitute cause for my immediate termination. References and personal information which became part of this record are to be regarded as confidential and will not be revealed to me.

I hereby indemnify, release and forever discharge and hold the Frewsburg Central School District and its officers, agents and employees, as well as all third parties supplying such information, harmless from any and all claims, demands, judgment and legal fees arising out of or in connection with this investigation, the results, or any lawful use of the results or disclosure thereto.

If requested by the District in connection with its application, I will take a physical examination. I agree that the examining authority may disclose the findings of these examinations to the District and that my initial employment is conditioned upon meeting the requirements of that examination as established by the District.

I will be able, if hired, to certify that I am authorized to work in the United States of America and understand in accordance with the immigration Reform and Control Act that I will be required to provide timely documentation of identity and employment eligibility.

In the event that I am employed, I agree to conform to the district rules and regulations.

Pursuant to New York State Law, I agree to sign any additional forms of consent and/or to undergo any additional procedures required by either the District, NYSED, NYSDCJS or the FBI to effectuate a criminal record background check. An online fingerprint application must be completed. Please see the Superintendent's secretary to obtain the website information to complete your application and schedule an appointment for fingerprinting. You will be required to pay a fee to NYSED (amount to be determined by SED). Payment may be made with a credit card.

This employment application will be valid only for six (6) months from the date that it is completed.

SIGNATURE OF APPLICANT

PRINTED NAME OF APPLICANT

DATE

The Frewsburg School District is an Equal Opportunity Employer and does not discriminate against race, color, national origin, sex, disability, age, or veteran status in the provision of services or in its employment practices.

APPLICATION CHECKLIST

- Cover Letter
- Resume
- Application
- Copy of certification
- Official Transcripts
- 3 Written References
- 3 Verbal References

Submitted by: _____