

**FREWSBURG CENTRAL SCHOOL**  
**Frewsburg, New York 14738**  
**CANDIDATE MUST MEET CIVIL SERVICE REQUIREMENTS**  
**2021-2022**  
**NOTICE OF VACANCY**  
**2 Positions- SCHOOL BUS ATTENDANT**  
**NON-COMPETITIVE**

**DISTINGUISHING FEATURES OF THE CLASS:** This is work of moderate difficulty involving responsibility for assisting School Bus Drivers by performing assigned routine tasks including the supervision and care of disabled passengers on a school bus. Since there are definite limits on the type and complexity of assignments, the class of School Bus Attendant differs in that respect from School Bus Monitor which usually involves duties of lesser difficulty generally requiring less specialized skills or abilities. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Assists Bus Driver in attending to the needs of a classified passenger(s) on the school bus during transit or loading/unloading process;  
Serves pupils with a disabling condition on a school bus;  
Ensures all safety practices are followed on the school bus;  
Maintains order on the school bus;  
May guide children safely across streets and intersections;  
May help children in lower grades with wearing apparel;  
May render first aid treatment, including CPR, as required by IEP.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good general intelligence; ability to get along well with children and command their respect; good knowledge of first aid methods; clerical aptitude; neat personal appearance; familiarity with classroom routine; good powers of observations; tact; courtesy; good judgment; physical condition commensurate to the demands of the position.

**MINIMUM QUALIFICATIONS:** Candidates must be at least 19 years old and meet all requirements, as specified by the NYS Department of Education pursuant to 8 NYCRR Education Section 156.3, at time of appointment and during service in this classification.

**SCHEDULE:** Student Calendar Schedule

**SALARY:** \$14.00-\$18.00 based on experience

**APPLICATION PROCEDURE:**

Submit Non-Teaching Application: link located on district website ([www.frewsburgcsd.org](http://www.frewsburgcsd.org))  
Please also submit a Chautauqua County Civil Service Application which can also be found on our District Website

**APPLICATIONS MUST BE RECEIVED NO LATER THAN December 30, 2021**

Shelly M. O'Boyle, Superintendent  
Frewsburg Central School  
26 Institute Street  
P.O. Box 690  
Frewsburg, New York 14738  
Posted 12/17/2021

*Frewsburg Central School District is in compliance with the US Civil Service Rights Act of 1964 and the Title IX Education Amendments of 1972, Part 8, and Section 504 of the Rehabilitation Act Law. The District provides equal employment opportunity to all individuals and does not discriminate on the basis of color, race, religion, national origin, ancestry, sex, age or handicapping condition.*